



# Student Ministries Adult Leader Application

Thank you for taking the time to complete this form. We want you to know that the following information will be kept confidential and will only be shared with appropriate pastoral staff. We are looking forward to knowing you!

## Contact Information

Full Name: \_\_\_\_\_ date: \_\_\_\_\_  
Name you prefer: \_\_\_\_\_ Gender: M \_\_\_\_\_ F \_\_\_\_\_  
Email: \_\_\_\_\_  
Address, City, Zip: \_\_\_\_\_  
DOB: \_\_\_\_\_  
Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

## General Information

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_  
Work Status: part time \_\_\_ full time \_\_\_ student \_\_\_  
Marital Status: single \_\_\_ married \_\_\_ divorced \_\_\_  
Spouse name: \_\_\_\_\_ Anniversary: \_\_\_\_\_  
Children: \_\_\_\_\_ Ages: \_\_\_\_\_

## Education

High school: \_\_\_\_\_ year graduated: \_\_\_\_\_  
College / trade school: \_\_\_\_\_ year graduated: \_\_\_\_\_  
Degree: \_\_\_\_\_  
Other education: \_\_\_\_\_ year graduated: \_\_\_\_\_

## References

Due to the fact that this leadership position is in close contact with minors we are in need of 2, *non family* personal references. Please list 2 people that you have known for more than 2 years.

#1 Name: \_\_\_\_\_  
Primary Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
How long have you known this person? \_\_\_\_\_

#2 Name: \_\_\_\_\_  
Primary Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
How long have you known this person? \_\_\_\_\_

**Personal Information**

Write a brief testimony about how you became a Christian (include date).

Do you consider yourself to be a committed believer?

Do you feel like you are active in your walk with God?

How would you describe your spiritual journey now?

What kind of accountability structure do you have in your life? (small group, mentor, etc.)

What experiences have been most significant in your growth as a Christian?

Are there any issues or concerns that would have a negative impact on your commitment and involvement in student ministries?

## **Ministry Information**

Please describe any ministry or church experience you have been involved in. What did you do and who was/is the leader?

List any activities of other ministries you are involved with at NCCTK.

What spiritual gifts and strengths do you feel you have? How would you use your gifts in student ministries?

Do you have any fears/areas of weakness that might affect where you serve in the ministry? (Example: speaking in front of people, large crowds, inexperience, etc.) What is one area you would like to grow in as a leader?

Why do you want to serve in student ministries?

Are you willing to be held accountable by NCCTK Area32 staff?

## **Church Information**

Do you call NCCTK your home? \_\_\_\_\_

Are you a member? \_\_\_\_\_

If not, what church do you call home? \_\_\_\_\_

How long have you been attending NCCTK? \_\_\_\_\_

Have you completed any classes here at NCCTK? If so please list them.

### **Lifestyle and Legal Concerns**

In caring for students, we believe it is our responsibility to seek adult leaders that can provide healthy, safe, and nurturing relationships. Please answer the following questions accordingly.

Are you limited in any way due to medical condition? Yes\_\_\_ No\_\_\_

Are you currently taking any medications that we need to know about? Yes\_\_\_ No\_\_\_

Are you currently using illegal drugs?

Yes \_\_\_ No \_\_\_

Have you ever used illegal drugs?

Yes \_\_\_ No \_\_\_

Have you ever gone through treatment for alcohol or drug abuse?

Yes \_\_\_ No \_\_\_ if yes, please describe:

Have you ever been arrested and / or convicted of a crime?

Yes \_\_\_ No \_\_\_ if yes, please describe:

Have you ever had sexual relations with any minor after you became an adult? (18 yrs. old)

Yes \_\_\_ No \_\_\_

Have you ever been accused or convicted of any form of child abuse?

Yes \_\_\_ No \_\_\_ if yes, please describe:

Have you ever been a victim of any form of child abuse? Yes \_\_\_ No \_\_\_

If yes, would you like to speak to a counselor or pastor? Yes \_\_\_ No \_\_\_

Do you view X-rated movies, visit adult bookstore or clubs, read X-rated magazines, or look at internet pornography? Yes\_\_\_ No\_\_\_

Are you willing to undergo a background check? Yes \_\_\_ No \_\_\_

If single, are you pursuing a relationship that is honoring to God? Yes \_\_\_ No \_\_\_

Are you currently maintaining a personal blog, website, or Myspace/Facebook account?

Yes \_\_\_ No \_\_\_

If yes, please provide address/URL: \_\_\_\_\_

Do you have anything posted on your personal site that would create a negative perception of Area32 Student Ministry?

Yes \_\_\_ No \_\_\_

NCCTK may contact my references and appropriate government agencies to determine my suitability as a youth leader. I understand that all this information will remain confidential by the church staff.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# What's Your Shape?

All Leaders have a unique SHAPE that can be used to minister in the lives of students. Our Team has a strong desire to place leaders in an area of our ministry where they feel passionate and gifted. By examining your SHAPE we can be sure to plug you into the ministry that fits *who you are*. Take a moment and fill out this form and return it with your application.

## What do you feel are your spiritual gifts?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

## In what areas have you been able to use these gifts in the past?

## WHAT ARE 3 THINGS YOU LOVE TO DO?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

## MY STRONGEST ABILITIES ARE:

[A few examples might include: drama, writing, speaking, fine arts, photography, video, counseling, computers, music, tutoring, athletics, etc.]

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

## THIS IS HOW I SEE MYSELF:

[Circle the one that applies to you for each comment]

<b>Around others, I am more...</b>	Reserved	Outgoing
<b>My decisions are based more on...</b>	Facts/Thinking	Feelings
<b>In my relationships, I tend to be more...</b>	Dependent on others	Independent
<b>My use of time is more...</b>	Determined	Spontaneous

## WHEN I HAVE FREE TIME, I SPEND IT...

The PURPOSE I am most passionate about is...

EVANGELISM FELLOWSHIP DISCIPLESHIP MINISTRY WORSHIP Why?

## Leadership Commitment and Expectations

....<sup>9</sup> But you must be careful so that your freedom does not cause others with a weaker conscience to stumble. <sup>10</sup> For if others see you—with your “superior knowledge”—eating in the temple of an idol, won’t they be encouraged to violate their conscience by eating food that has been offered to an idol? <sup>11</sup> So because of your superior knowledge, a weak believer\* for whom Christ died will be destroyed. <sup>12</sup> And when you sin against other believers\* by encouraging them to do something they believe is wrong, you are sinning against Christ..... (1 Cor. 8) Please read all of 1 Cor. 8.

### 1 CORINTHIANS 8

***Life is controlled by conscience.*** Conscience is the judge within that commends us for doing right and condemns us for doing wrong (Rom. 2:14–15). If we sin against conscience, we do terrible damage to the inner person.

***Conscience is strengthened by knowledge.*** As we grow in spiritual understanding, a weak conscience becomes stronger, and we appreciate our freedom in Christ more and more. The weak believer must not run ahead of his conscience, and the strong believer must never force him to do so.

***Knowledge must be balanced by love.*** Your spiritual knowledge can be either a weapon to hurt people or a tool to build people. If your knowledge puffs you up, it will tear others down. Love knows when and how to yield to others without compromising the truth. Review [Romans 14–15](#).

*“Knowledge is proud that he has learned so much; Wisdom is humble that he knows no more.” --William Cowper*

After observing the ministry, praying, and discussing with my family the commitment involved with volunteering in student ministries, I choose to commit to the following:

- I acknowledge the Lordship of Jesus Christ in my life, and I have a personal relationship with God through faith in Christ.
- I am committed to praying for the youth pastors, other volunteers, youth staff and students regularly.
- I am committed to growing and maturing in my relationship with God through quiet times, active attendance at church, and involvement in accountability. I am committed to stop serving if, at any time, my personal spirituality becomes compromised.
- I am committed to a lifestyle that is both godly and above reproach. I commit to making wise choices. I realize that my lifestyle and decisions are a model for students.
- I am committed to attending the mandatory leader meetings throughout the year.
- I will not post anything on my personal blog, website, or myspace/facebook that would be damaging to the reputation of Area32 Student Ministries.
- I understand the philosophy of this youth ministry and agree with its purpose and commit to shepherding the students that God brings to me.
- Because I am making a significant commitment and my presence is important, I agree to be consistent and timely to the program(s) I commit myself to. I also agree to communicate with Justin, Mike, Tyler, or Tarrah if I will be absent.

## ☐ Appearance

**“People look on the outward appearance but God looks on the heart.”**

The first phrase is not the heart of the verse, but it's truth. Students and adults will base their impression of our ministry on their impression of us. For this reason we wear appropriate clothing (1 Corinthians 9:19-23)

- The activity should dictate the type of clothing worn.
- All of our clothing should be clean, communicating personal discipline and recognition of self-worth, be modest, protecting the reputation and image of the Holy Spirit (1 Timothy 2:9, 1 Corinthians 8:27, 1 Thessalonians 4:6a), and avoid masking our inner qualities (1 Peter 3:1-8).

## ☐ STUDENT RELATIONSHIPS

Discretion in our personal lives is fundamental to both spiritual integrity and to continuing to do spiritual ministry among students and their families (Ephesians 5:1-12, 15-16). To live wisely and without any hint of sexual misconduct we keep the following standards:

- Any verbal or nonverbal sexual interaction with any student is inappropriate and grounds for dismissal.
- Dating or going out with any middle school or high school student is forbidden. (H.S. leader should not be dating a middle school student)
- Discretion must be used in physical contact with any students. Innocent behavior can be misinterpreted. A hug around the shoulders is not sexual abuse, use discretion and common sense.
- Sexual gestures or overtures to a volunteer by a student should be reported to one of the youth pastors so that a discussion can be held with the student.
- One-on-one coed counseling is not permitted. You should ALWAYS ask the parent prior to the meeting..
- Driving alone with a student of the other gender is to be avoided at all times.
- All suspicions of child or sexual abuse *must* be reported to the Area32 Leadership Team ASAP!
- Any knowledge or suspicion of any other volunteer or leader having an inappropriate relationship with a student must be reported promptly to the Area32 Leadership Team.

## ☐ Dating

We recognize that a volunteer or other leader may establish a relationship with a volunteer of the opposite gender. We also recognize the greatest visible destroyer of ministries is moral impurity. The following policies should be understood in that light.

- Volunteers involved in a dating relationship will model appropriate behavior. Particularly during church functions, our focus is to be on the Lord as well as students.
- Cases of premarital sex, extramarital sex, or a homosexual incident are grounds for immediate dismissal.
- Remember, as you date another leader, volunteer or member of NCCTK, that if the relationship ends that person will still be around to testify to your behavior and character.

## Character expectations

- **To keep our integrity:** the motives, attitude, and actions of volunteers should be completely transparent to any observer. We always strive to be “above reproach” as outlined in 1 Tim 3:2. Our honesty should be testable by Luke 16:10-12.
  1. Faithfulness in little things--being on time, keeping our word, filling requests on time, following through with students and other responsibilities.
  2. Faithfulness in money--turning in receipts, being very cautious with event cash and petty cash, remembering people have sacrificially given that dollar.
  3. Faithfulness in that which belongs to another--treating all the church equipment and property with utmost respect.
- **To be teachable:** None of us must claim to have arrived perfect. We must continually attend sessions, conferences, worship services, read, and observe with a teachable spirit, continually seeking to grow. You will be expected to follow the instructions of the area leader. Failure to do so may result in suspension.
- **To be an appropriate role model:** Volunteer responsibilities naturally require frequent interaction with students and their families, as well as the community. Youth volunteers come into Christian ministry from a variety of backgrounds and beliefs--especially in the gray areas of Christianity. Because volunteers are leaders and role models, they must use careful discretion when choosing movies music, etc.; for ministry activities. The use of R-rated movies is prohibited with junior high students and parental permission is required with Senior highers. Use PG-13 movies with extreme caution. In all cases, preview a movie that you’re considering showing at a youth activity. When in doubt, check with parents or a ministry director.

Along with entertainment choice, substances used by volunteers model behavior to students. Since the number one substances abused by teenagers is alcohol and tobacco volunteers will abstain from the use of alcoholic beverages as well as tobacco in the presence of students.

“A man is a slave to whatever has mastered him.” (2 Peter 2:19)
- **to develop a servant’s heart:** “Let nothing be done through strife or vain glory; but in lowliness of mind let each esteem others better than themselves. Look not every man on his own things, but every man also on the things of others. Let this mind be in you, which was also in Christ Jesus...who made Himself of no reputation and took upon Him the form of a servant...He humbled Himself, and became obedient...even the death of the cross.” (Phil. 2:3-8).

We aren’t concerned about title; the one in the pulpit is of no greater importance in God’s eyes than the one leading a small group. As we faithfully serve one another with the ministry, the Lord expands our outreach and provides opportunities to serve those outside of the ministry. In homes, at church, and in the community, others should remember us by our willingness to serve them. “Humble yourselves in the sight of the Lord, and He will lift you up” (James 4:10 and Luke 17:10).

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Signature

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Date

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Full name

## **“Leaders Lead by Example!!!”**

### **Office Use**

Application looked over by \_\_\_\_\_  
Name Date

Meeting with applicant \_\_\_\_\_  
Date Time

Background Check \_\_\_\_\_

Notes:



**Release to do Reference Checks and Criminal Records Check**

***I authorize my referneces, present and past employers, and churches listed in this application, to give this church any information, including opinions, they may have regarding my character and fitness for child care and youth work, or other volunteer ministry or employment.***

*This release and authorization acknowledges that this church may now, or at any time while I am employed or work as a volunteer, obtain and use a "consumer report" about me, which may include verification of my education, previous employment/work history, driving record, and criminal record that may be in the files of the federal, state, or local criminal justice agency in any state. A photocopy of fax of this Authorization and Consent for Release of Information shall be valid as the original. The results will be kept CONFIDENTIAL. The information obtained will not be provided to any parties other than to designated church personnel.*

*I authorize a criminal background check organization, and any of their agents or designated company personnel, or a police department to release to this church any information that pertains to any record of convictions in its file or in any criminal file maintained on me, whether local, state, or national, and to disclose orally and in writing the results of this verification process to authorized representatives.*

*I do hereby agree to forever release and discharge this church and their associates, and all such individuals , employers, churches, and organizations, to the full extent permitted by law, from any claims, damages, losses, liabilities, costs and expenses, or any other charge or complaint arising from the retrieving and reporting information.*

*In the event that information from the consumer report is utilized in whole or in part in making an adverse decision with regard to my applicaiton, before making the adverse decision, the church will provide me with a copy of the report and a description in writing of my rights under the law.*

*I hereby authorize*

North County Christ the King Community Church 1816 18th Street Lynden, WA 98264  
Name of Church Address

To obtain a consumer report on me.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant's Name Typed or Printed: \_\_\_\_\_